## Steps for Claiming Your NADRA Membership Profile

Step 1 - Visit the NADRA Membership Page

Bookmark this page as it is where you can manage your account, renew your membership, update your profile, and get important info and resources from NADRA.

https://nadra.org/membership/manage-account

Step 2 - Request a Password

Click on the Request Password and enter your email address. **Important:** you need to use the email address that is connected to your NADRA membership.





## Step 3 - Check Your Inbox

Within seconds, you should receive an email from NADRA with your new password in it. If you don't receive it within 10 minutes, check your junk folder.



## Step 4 - Update Your Account & Profile

After successfully logging into your account with your new password, update your membership info and profile. Ensure your contact information is correct, and add any missing info. Add a logo, description, and photos to your public profile, which can be seen at our <u>Membership</u> <u>Directory</u>.

To really upgrade your NADRA profile, be sure to sign up for <u>Social Media links</u>. This lets your potential customers easily find your Instagram, Facebook, or YouTube page.

## Manage Your NADRA Account

Membership	Pro	file	Account	Sign Out	
Company Name		Deck Builder			
Name		If applicable			
Position Title					
Address					
	City, state/province, postal code				